



**Number of employees**

Total.....

Production.....

Administration.....

**Contact persons** (please enter name, telephone and e-mail adress)

Management.....

Sales management.....

Production.....

Development.....

Quality management.....

Goods receiving dep. ....

Shipping dep. ....

### Quality management

Are you certified according to common international standards?  yes  no

According to which norm are you already certified or planning to do this?  DIN EN ISO 9001  
 DIN EN ISO 14001  
 ISO TS 16949 QS 9000VDA

Other norms.....

Are there regulations for the choice and assessment of your suppliers?  yes  no

Are there regulations for the monitoring of your inspection equipment?  yes  no

Are there regulations for the check of contracts and orders?  yes  no

Are there regulations for the handling of documents?  yes  no

Is there a system for the management of quality controls?  yes  no

Are documents of the quality controls are at the customer's disposal when required?  yes  no

### Products and production

What are your products?

Which production methods and tools do you use (e.g. turning, drilling etc.)?

Which loading / unloading possible exist?

Lift truck

Gantry crane

others

At which times is the receipt of goods / goods collection possible (e.g. "daily from 8 to 5")?

Is CAD data exchange possible?

yes

no

Message.....

This form was filled out of (Please enter name and function)

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